

Local Strategic Engagement Project

Provider Forum action checklist

Action	Date	Signature
Strategic work		
Establish a local strategic engagement champion, sub-group or working party to steer this work and ensure it is included in the work plan of the fora		
Form sub groups based on the blocks and themes of the LAA		
Ensure that any refresh of the LAA includes housing relates support needs		
Map outcomes for client groups		
Use the cost benefit tool to identify to value of housing related support		
Develop a marketing/communication strategy		
Information		
Establish from housing related support commissioners how data is established to monitor performance of the LAA and how this can be contributed to		
Identify which part of the LSP (Board or thematic group) is responsible for overseeing block/theme LSP that 'owns' housing related support		
Identify second tier and capacity building organisations in the locality that can support the work of the fora		
Find out how the provider fora feeds into the local decision making structures		
Representation		
Ensure the forum is the body that is consulted and informed about decisions regarding procurement methodology		
Gain agreement to have more than one third sector representative on the LSP/relevant thematic group including a representative of the forum		
Ensure that the representative on the LSP/relevant thematic group has a clear brief as to their role, what representations they are expected to make, how information is disseminated etc		
Ensure that the representative on LSP or other local decision making structures has information about the value of housing related support		
Nominate someone to attend regional provider fora and is clear about what regional work the local fora can commit to and feeds back information for example other locality good practice models of the governance and commissioning of housing related support		
Membership		
Provide all members of the fora with a remit of what is expected of them		
Provider opportunities for providers to collaborate for example to jointly tender for work or share back room functions		
Promotion		
Ensure that new partners and commissioners understand the value of housing related support		
Participate in or organise events/initiatives to promote the value of housing related support services, for example, supported housing month		
Influence		
Where they are effective influence local authorities to retain the commissioning structures established under supporting people		
Ensure the fora feed into the CAA as a way of ensuring the needs of vulnerable people are met.		